

NORTH MAHARASHTRA UNIVERSITY, JALGAON.

FACULTY OF COMMERCE

(Business Administration Board)

F.Y.B.COM. (From - July, 1997)

SUB. : MANAGEMENT OF CO-OPERATIVES AND COTTAGE INDUSTRIES-I.

Paper - I

Section - I

Nro of Lectures.

I. Co-operative Concept and Nature

- Meaning, origin, objectives, principles and Importance of Co-operation. 4
- Types of Co-operative Societies. 3
- Role of Co-operative sector in economic development. 2
- Comparison of Co-operative sector with private sector and Public Sector. 2
- Co-operative as a Middle-way. 1

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II. Organisation of a Co-operative Society:

- Organisational structure. 2
- Types, Rights and Responsibilities of a Co-operative Society members. 3
- Structure, Functions, Powers and Liabilities of a managing committee. 4
- Role of Chairman, Managing director and Secretary of Co-operative society. 5
- Powers, Functions and Responsibilities of the Registrar of Co-operative Societies. 5

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III Co-operative Movement

- Co-operative Movement in Maharashtra. 4
- Role of Co-operatives in planned economic growth. 3
- Main features of Maharashtra Co-operative Societies (Act, 1960). 4

4

Recent amendments in connection with  
Registration, capital raising, meetings and  
maintainance of accounts and audit.

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SECTION - II: VANDANA

IV Byelaws of Co-operative Societies :-

|   |           |
|---|-----------|
| Importance and features   | 3         |
| Model Byelaws   | 2         |
| Byelaws relating to Membership, Meetings,<br>Rights, Duties and Responsibilities of Board<br>of Directors and Secretary, Annual Returns<br>and Audit. | 9         |
| Provisions relating to alteration in Byelaws  | 2         |
|   | <u>16</u> |

V Sources of Finance of Co-operative Societies :-

|                               |          |
|-------------------------------|----------|
| Internal and external Sources | 2        |
| Share capital                 | 1        |
| Admission fees                | 1        |
| Reserves                      | 1        |
| Deposits                      | 1        |
| Loan from banks and societies | 1        |
| Grants and subsidies & others | 1        |
|                               | <u>0</u> |

VI Role of Industries in Economics Development :-

|  |           |
|--|-----------|
| Types of Industries  | 2         |
| Large, Medium and Small scale Industries                       | 2         |
| Definition of Cottage Industries                               | 1         |
| Difference between small scale and cottage<br>Industries       | 3         |
| Role of Government in the development of<br>cottage Industries | 3         |
|  | <u>14</u> |

VII Types of Cottage Industries :-

|  |           |
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| Development, Problems and working of cottage<br>Industries | 3         |
| Management problem of cottage Industries and<br>Remedies.  | 4         |
|  | <u>10</u> |

Recommended Books

- (1) Co-operation in India : Dr. B.S. Matur
- (2) Theory, History & Practice of Co-operation : R.D. Bedi
- (3) Theory & Practice of Co-operation in India & Abroad : Prof. K.R. Kulkarni  
VOL. I, II & III.
- (4) Principles, problems & practices of Co-operation : T.R. Nigam
- (5) ~~Principles, problems & practices of Co-operation~~ : ~~T.R. Nigam~~
- (6) Business organisation & Management : Prof. S.A. Sherlekar
- (7) Business Administration & Management : Dr. S.C. Saxena
- (8) सहकार : तत्त्वे व व्यवहार : डॉ. श्री. स. कामत
- (9) सहकार : " : प्रा. मोहन सराव व प्रा. दापके
- (10) सहकार : तत्त्वे व व्यवहार : प्रा. रायखेकर व प्रा. डांगे
- (11) सहकारी संस्थांची व्युत्पत्ती व चिंतनीयाची रूपे. : डॉ. प्र. चि. शेजवलकर
- (12) Management of Co-operatives : K.K. Taimini